

# PTF Meeting

## July 15, 2021, 12:00 pm

Motion to Start Meeting by Brandi Smith, Seconded by Stephanie Clark

Prayer and Opening: David Herren

**Members Present:** David Herren, Brandi Smith (VP/Treasurer), Stephanie Clark, Shandra Hargrave (President), Valerie Burns (Secretary), Renny Brasel

❖ Vendors:

Signed up:

Paid: 6 participants

Church, preschool and school will have vendor spots

How many can we hold: measuring the sanctuary today to find out how many spaces we can fit

Are we having vendors outside: We don't plan on it right now, we should have enough room inside the buildings

❖ Gun Raffle:

Tickets are available for sale already

We will start selling tickets in from of H&H in September; we'll ask for volunteers from classrooms

Hold back 100 tickets to sell here the day of the raffle

❖ PTF account balance:

\$465.00, after gun purchase and raffle ticket purchase

Money from vendors coming into regular bank account and are marked as vendor payment; money will be moved over to PTF account

❖ Food Trucks:

Shaved Ice

Evelyn Face – coming with his chicken/catfish

- maybe coming with an ice cream truck

Coit's – waiting to hear back

Lobster Truck

LaLuna Taco Truck

Need several more trucks than last year, don't want long lines

❖ Silent Auction Baskets

Each class will make a basket to donate to silent auction (Stephanie will talk with teachers and arrange for ideas)

Vendors can make a donation for silent auction if they want to

Other donations for baskets from other businesses (David), and sponsorships if they don't have silent auction items

❖ Carnival

Preschool will be helping – teachers volunteering; providing candy and prizes

Face painting and tattoos

Knocker Balls – Shandra talking to the guy about that

❖ Advertising

Needs to be called Craft Fair

More predominant about it being a craft fair as opposed to a "Festival" because at that time of year there are so many "Fall Festivals" going on

Full page advertisement going into Moore Monthly all month long in September (cost \$750)

If we come up with advertisement on our own, we need to have it completed by the first week of August, so we have time to hire marketing firm if we think we need

❖ PTF Future Goals:

Replace Canopy when needed

Repainting play area and benches

Some things to beautify the school; new planters or something, classes can be in charge weekly watering duties or something

Garden - horticultural enrichment for students

❖ What PTF does throughout the year to encourage and uplift the teachers and staff:

Keeping snacks around for the teachers

Or maybe provide them a special snack on Wednesdays or something

Or maybe cater lunch once a month

❖ Speed Round (anything we didn't cover):

Next meeting will be August 19<sup>th</sup> at 5:00 pm

Motion to Close: Brandi Smith; Second: Valerie Burns